**Gen Ed Committee Meeting**

**March 13, 2014**

**DCED Rm 110**

**3:30-4:30**

Present: Gina Hogue, David Levenbach, Josie Welsh, Gauri Guha, Karen Yanowitz, Temma Balducci, Jerry Ball, Gary Edwards, Sandra Combs (proxy for Lillie Fears), Argelia Lorence and Chris Collins

Absent: Bill Humphrey, Ilwoo “Josh” Seok, Rebecca Oliver, Cecil Clark, Ray Winters, Bob Bennett and Toccara Carter

Dr. Levenbach called the meeting to order at 3:30 p.m.

The minutes of the previous meeting held on February 27, 2014 were emailed to the committee members to review prior to the meeting. Dr. Ball motioned to approve the minutes as presented, second by Dr. Yanowitz, all approved. Motion carried to accept minutes as presented.

**Draft feedback forms for ENG 2003, ENG 2013**

**ENG 2003 - Discussed**

 Consensus that two editorial changes be made

Consensus for changes to be made on one section, the degree to which data are being used; and that Dr. Yanowitz will draft revised language to be circulated to committee members; and that committee members will be polled for approval on changes; and that if approval is given to the Yanowitz changes, the GEC’s statement as revised can be sent to the department.

**ENG 2013 - Discussed**

 Draft approved by consensus

**ENG 2003 and ENG 2003**

Agreed to motion (Dr. Ball/Dr. Yanowitz) to add meeting with the department chair as a required action for both courses

**Response to follow-up on SCOM 1203**

Agreed by consensus to a series of points which will be written up in a draft by Levenbach for committee consideration at the next meeting.

**Report on PHIL 1103**

 Discussion and consensus on issues and actions to be put in a feedback form which Levenbach will draft for action at the next meeting.

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**Revision of QR submission form**

 Agreed to a motion (Dr. Balducci/Dr. Yanowitz) that departments be instructed to respond to GEC feedback forms with a narrative report rather than a revised Quadrennial Review submission form.

**Review of reports on Fine Arts courses**

 Agreed by consensus that committee will review each of the Fine Arts courses in separate meetings.

Next meeting will be Thursday, March 20th at 3:30 p.m.

Meeting adjourned at 4:50 pm

Submitted by

Chris Collins